



Regular Meeting
Tuesday, August 13, 2024
9:00 AM

County Administration Center
1450 Court Street, Suite 263
Redding, California

Board Members:

District 1: Kevin W. Crye
District 2: Tim Garman
District 3: Mary Rickert
District 4: Patrick Jones
District 5: Chris Kelstrom

County Executive Officer:

David J. Rickert

County Counsel:

Joseph Larmour

Chief Deputy Clerk of the Board:

Stefany Blankenship

**View full agenda packet and
staff reports for items on today's
agenda:**



www.ShastaCounty.gov

SHASTA COUNTY BOARD OF SUPERVISORS MEETING AGENDA

About the agenda:

The agenda is divided into two sections: CONSENT CALENDAR: These are routine items and are usually acted upon at one time without discussion. REGULAR CALENDAR: These items include significant financial, policy, and administrative actions, as well as scheduled public hearings.

Each agenda item is accompanied by a staff report, which provides additional background information. Staff reports are available online at ShastaCounty.gov or by scanning the QR code on the left.

To address the Board:

Please fill out a speaker request form and provide it to the Clerk before the meeting begins. Speaker request forms are available at the back of the Board Chambers or online. Each speaker is allocated up to three minutes of speaking time unless the chairman determines that all speakers will be allowed a shorter or longer period of time.

The Board provides the following opportunities for public comment:

- **PUBLIC COMMENT PERIOD – OPEN TIME**, where you may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board or on any agenda item listed on the Consent Calendar.
- **REGULAR CALENDAR**, where you may address the Board on any agenda item listed on the Regular Calendar before or during the Board's consideration of that item.

Participating in the meeting:

Your interest is encouraged and appreciated. The Board wishes to ensure that business is conducted in an orderly fashion and that all have an equal opportunity to observe and participate in the proceedings. Each person who addresses the Board of Supervisors shall not use loud, threatening, profane, or abusive language which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting. Disorderly conduct which disrupts the orderly conduct of the Board meeting is prohibited.

If the meeting has not concluded by 12:00 p.m., the Board may recess to Closed Session and reconvene thereafter.

CALL TO ORDER

Invocation: Pastor Charles White, First United Methodist Church

Pledge of Allegiance: Supervisor Garman

REGULAR CALENDAR

Members of the public may comment on any item on the Regular Calendar before or during the Board's consideration of the item. Members of the public may also address matters scheduled for public hearings at the time such public hearings are opened for comment. Those wishing to participate in public comment for Regular Calendar items must submit a speaker request card to the Clerk of the Board before public comment on the item begins. Each speaker is allocated three minutes to speak. All speaker request cards submitted after public comment for each Regular Calendar item begins will not be heard by the Board.

Board Matters

- R1** Adopt a resolution which recognizes Grant Lopus, Community Service Officer III, of the Sheriff's Department as Shasta County's Employee of the Month for August 2024.

No Additional General Fund Impact

Simple Majority Vote

- R2** Receive an update from the County Executive Officer on County issues and consider action on specific legislation related to Shasta County's legislative platform and receive Supervisors' reports on countywide issues.

No Additional General Fund Impact

No Vote

County Fire

- R3** Receive a presentation on the 2023 Shasta County Fire Department Annual Report and adopt an Inspection Resolution.

No Additional General Fund Impact

Simple Majority Vote

Public Works

- R4** Introduce and waive the reading of "*An Ordinance of the Board of Supervisors of the County of Shasta Establishing Requirements for Road Acceptance and Maintenance*" superseding Ordinance No. 667 and allowing for private

subdivision roads maintained by permanent road divisions or homeowner associations.

No General Fund Impact

Simple Majority Vote

Resource Management

- R5** Introduce and waive the reading of “*An Ordinance of the Board of Supervisors of the County of Shasta, Amending Section 19.02.040 of Title 19 of the Shasta County Code, Shasta County Carr Fire, Zogg Fire, Salt Fire, and Fawn Fire Disaster Recovery*” (Ordinance) to extend the effective period with respect to persons displaced by the Fawn Fire from September 22, 2024, to September 22, 2025, or such other date as the Board of Supervisors may determine and find that the Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15060(c)(2).

No Additional General Fund Impact

Simple Majority Vote

Clerk of the Board

- R6** Appoint Brad Garbutt as the District 3 representative to the Shasta County Elections Commission to serve the remainder of a term to January 6, 2025.

No Additional General Fund Impact

Simple Majority Vote

PUBLIC COMMENT PERIOD - OPEN TIME

During the Public Comment Open Time period, the public may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors or on any agenda item listed on the Consent Calendar. Each speaker is allocated three minutes to speak. Those wishing to participate in Public Comment – Open Time must submit a speaker request card to the Clerk of the Board before the meeting begins. All speaker request cards submitted after the meeting begins, and any public comment not heard by the 12:00 p.m. recess, will be heard once all Regular Calendar items on the agenda have been considered by the Board, and before the Board’s consideration of the Consent Calendar.

CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any Board member or staff member may request that an item be removed from the Consent Calendar for discussion and consideration. Members of the public will be provided with a single opportunity to comment on one or more items on the Consent Calendar, during Public Comment – Open Time, before the Board's consideration of the Consent Calendar.

County Administrative Office

- C1** Waive competitive procurement requirements as outlined in Section 3.04 of the Shasta County Code due to the necessary restrictions in specifications for California state schedules and approve an agreement with IGM Technology Corp. for web-based budgeting software, maintenance, and customer support.

Future General Fund Impact

Simple Majority Vote

- C2** Approve updates to Administrative Policy 2-401, *Acceptance of Donations*, which increases the donation acceptance limit for Department Heads and the County Executive Officer and adds a requirement for a quarterly report for any accepted donations exceeding \$10,000.

No Additional General Fund Impact

Simple Majority Vote

Clerk of the Board

- C3** Approve the minutes of the meetings held on July 23, 30, and 31, 2024, as submitted.

No Additional General Fund Impact

Simple Majority Vote

- C4** Appoint Tara Shanahan to the Shasta Children and Families Commission (First 5 Shasta) to serve the remainder of a three-year term to January 2027.

No Additional General Fund Impact

Simple Majority Vote

County Fire

- C5** Approve a retroactive renewal agreement with the California Department of Forestry and Fire Protection in the amount not to exceed \$9,367,162 for the administration of the Shasta County Fire Department.

General Fund Impact

Simple Majority Vote

Health and Human Services Agency-Behavioral Health and Social Services

- C6** Approve a retroactive renewal agreement with Community Care on Palm

Riverside, LLC, for skilled nursing care and residential mental health treatment services.

No General Fund Impact

Simple Majority Vote

- C7** Approve a retroactive renewal agreement with Aurora Behavioral Healthcare – Santa Rosa, LLC, dba Santa Rosa Behavioral Healthcare Hospital, for inpatient psychiatric hospitalization.

No General Fund Impact

Simple Majority Vote

Public Works

- C8** Approve budget amendments which increase appropriations and revenue by \$30,000 in the Land Buildings and Improvements Budget (BU 166) and increase appropriations by \$30,000 in the Mental Health Budget (BU 410) offset by use of Restricted Fund balance.

No General Fund Impact

4/5 Vote

- C9** Waive competitive procurement requirements due to limitations on the source of supply and authorize the purchase of: (1) One Ford F600 truck with sand spreader equipment from Corning Ford; and (2) one Ford F600 truck with mobile service equipment from Crown Motors.

No General Fund Impact

Simple Majority Vote

- C10** Award Request for Quote (RFQ) 24-20 to, and approve a contract with, Design Time & Tile, Inc., for flooring and countertop services at County facilities.

No Additional General Fund Impact

Simple Majority Vote

- C11** Find the “West Central Landfill 2024 Leachate Pond Project,” Contract No. 207604, categorically exempt in conformance with the California Environmental Quality Act (CEQA) Guidelines 14 CCR Section 15301, Class 1-Existing Facilities, approve the plans and specifications, and direct the Public Works Director to advertise for bids, and authorize the opening of bids on or after September 12, 2024, at 11:00 a.m.

No General Fund Impact

Simple Majority Vote

- C12** Take the following actions regarding the "Redwood Blvd Parking Lot Project," Contract No. 610957 (Contract): (1) Reject the bids from Giles Excavating and Zeis Construction as non-responsive; (2) award the Contract to the lowest responsive and responsible bidder, Sunrise Excavating, on a lump sum basis in the amount of \$241,290; and (3) approve and authorize the Public Works Director, or their designee, to sign a Notice of Completion and record it within 15 days of actual completion of the work.

No Additional General Fund Impact

Simple Majority Vote

Support Services

- C13** Approve an agreement with Procure America, LLC, for cost recovery and expense reduction services.

General Fund Impact

Simple Majority Vote

- C14** Adopt resolutions extending the Hiring Sign-On Bonus Programs for Correctional Officer, Deputy Sheriff, District Attorney's Investigator classifications.

No Additional General Fund Impact

Simple Majority Vote

Veterans Services Office

- C15** Approve a budget amendment which increases appropriations by \$8,600 in the Miscellaneous General Budget (BU 173) offset by use of Reserve for Contingencies (BU 900) for the donation of the memorial monument replacement at the Redding City Library (Sponsored by Supervisor Jones).

General Fund Impact

4/5 Vote

REGULAR CALENDAR, CONTINUED

CLOSED SESSION ANNOUNCEMENT

The Board of Supervisors will recess to a Closed Session to discuss the following item (estimated 30 minutes):

- R7** **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
(Government Code section 54956.9(d)(1)):

Case Name:

County of Shasta, et al. v. California Energy Commission, et al. (Case No. 23CV-203737)

At the conclusion of the Closed Session, reportable action, if any, will be reported in Open Session.

REPORT OF CLOSED SESSION ACTIONS

ADJOURN

BOARD ROOM RULES OF ORDER:

1. In order to ensure that business is conducted in an orderly fashion and that all have an equal opportunity to observe and participate in the proceedings, the following rules of order shall apply to all meetings covered by [Administrative Policy 1-101](#).
2. Signs, placards, or posters that exceed a size of 18" x 24" shall not be brought into the Board Room and shall not be brought into the enclosed foyer in front of the Board Room. Signs, placards, or posters shall not be affixed to the walls or windows in the Board Room and shall not be affixed to the walls or windows in the enclosed foyer in front of the Board Room.
3. County audio-visual equipment is reserved for use for County business and for presentations authorized by this policy. Such equipment is not available for other purposes with the following exception: The overhead projector in the Board Room may be used by members of the public to display images while providing public comment. Any such display shall not employ images which disrupt, disturb, or otherwise impede the orderly conduct of the Board meeting and the Chair may order such a display to be removed or discontinued.
4. Unless addressing the Board or entering or leaving the meeting chamber, all persons in the audience shall remain sitting in the seats provided or standing along the back wall of the Board Room. No person shall block the doorways or otherwise block ingress and egress. Media representatives may stand and use equipment to record proceedings in certain areas so designated by the County Executive Officer, which do not block ingress and egress or disrupt, disturb, or otherwise impede the orderly conduct of the proceedings.
5. Unreasonable and excessive cheering, yelling, whistling, hand clapping, or foot stamping which disrupts, disturbs or otherwise impedes the orderly conduct of the proceedings is prohibited.

6. Eating or drinking, with the exception of beverages in containers with secure lids or tops, is prohibited in the Board Room.
7. Each person who addresses the Board of Supervisors shall not use loud, threatening, profane, or abusive language which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting. Any such language or any other disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.
8. The Chair may order removed from the Board Room any person who commits any act which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting.

ACCESSIBILITY: Reasonable accommodations will be made for individuals with disabilities in order to participate in the public meeting, with any doubt being resolved in favor of accessibility. If you would like to request an accommodation for accessibility, please contact the Clerk of the Board at (530) 225-5550. To better enable us to assist you, please contact us with your request at least 24 hours prior to the meeting.

COMMUNICATIONS: Communications received by the Board of Supervisors are on file and available for review in the Clerk of the Board's Office. Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk of the Board of Supervisors, 1450 Court Street, Suite 308B, Redding, CA 96001-1673.

FIND MEETING INFORMATION ONLINE: The Board of Supervisors meetings are viewable via livestream and archived recording on Shasta County's website at <https://www.shastacounty.gov/clerk-board/page/meeting-videos>. Although the County strives to make meetings viewable via livestream, please be advised that remote viewing is provided for convenience only. In the event of a technological malfunction, the only assurance of viewing the meeting is to attend in person. Except for a noticed teleconference meeting, the Board reserves the right to conduct the meeting without livestream access, if there is a technological malfunction.

Agendas, minutes, and other Board of Supervisors documents are also available online.

LEVINE ACT NOTICE: DISCLOSURES REQUIRED ON SPECIFIED ITEMS (GOVERNMENT CODE § 84308) The Levine Act states that parties to any proceeding involving a license, permit or other entitlement for use pending before the Board must disclose on the record of the proceeding any campaign contributions of more than \$250 (aggregated) made by the parties or their agents to Board Members within the preceding 12 months. Participants with financial interests, and agents of either parties or participants, are requested to disclose such contributions also. The disclosure must include the name of the party or participant and any other person making the contribution; the name of the recipient; the amount of the

contribution; and the date the contribution was made. This disclosure can be made orally during the proceeding or in writing on a request to speak.

The County of Shasta does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. The County does not discriminate on the basis of disability in its hiring or employment practices. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Director of Support Services, County of Shasta, 1450 Court Street, Room 348, Redding, CA 96001-1676, Phone: (530) 225-5515, California Relay Service: (800) 735-2922, Fax: (530) 225-5345, E-mail: adacoordinator@shastacounty.gov. Individuals with disabilities who need auxiliary aids and/or services for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please call Clerk of the Board (530) 225-5550 at least 24 hours before the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format.